

Agenda

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General Purposes Licensing Committee

Date: **Wednesday 13 October 2010**

Time: **To follow Licensing and Gambling Acts Committee**

Place: **Oxford Town Hall**

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General Purposes Licensing Committee

Membership

Chair	Councillor Colin Cook
Vice-Chair	Councillor Clark Brundin
	Councillor Michael Gotch
	Councillor Rae Humberstone
	Councillor Graham Jones
	Councillor Bryan Keen
	Councillor Mark Lygo
	Councillor Mark Mills
	Councillor David Williams
	Councillor Nuala Young

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AGENDA

Pages

**PART ONE
PUBLIC BUSINESS**

1. APOLOGIES FOR ABSENCE

The Quorum for this meeting is 4.

2. DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items.

3. HACKNEY CARRIAGE TARIFF – APPLICATION FOR INCREASE

1-9

The Head of Environmental Development has submitted a report which details an application for an increase in the Hackney Carriage Tariff.

The Committee is asked:

- (a) To agree the variation to the hackney carriage tariff in accordance with the report submitted by City of Oxford Licensed Taxicab Association (COLTA);
- (b) To note that the proposed variation is subject to a period of public consultation;
- (c) To authorise the Head of Environmental Development to carry out the statutory process of consultation needed to vary hackney carriage fares.

4.	REQUEST TO LICENCE A HORSE DRAWN CARRIAGE	10-17
	<p>The Head of Environmental Development has submitted a report which details a request to licence a horse drawn carriage as an Omnibus.</p> <p>The Committee is asked:</p> <p>(a) To determine whether consideration be given to the licensing of horse drawn carriage omnibuses, and subject to this decision:</p> <p>(b) To request that the Head of Environmental Development submit a further report to the General Purposes Licensing Committee to give further consideration to the licensing of horse drawn carriage omnibuses.</p>	
5.	PRIVATE HIRE VEHICLE EXEMPTION	18-23
	<p>The Head of Environmental Development has submitted a report which seeks approval for the criteria for private hire vehicles that are granted exemption from displaying licence identification.</p> <p>The Committee is asked to:</p> <p>(a) Note the contents of the report;</p> <p>(b) Agree to adopt the amended Criteria for Private Hire Vehicles as set out in appendix two to the report.</p>	
6.	TAXI MARSHALS – FEEDBACK FROM PILOT SCHEME	24-46
	<p>The Head of Environmental Development has submitted a report which informs the Committee of the feedback from Taxi Drivers regarding the three week trialling of Taxi Marshals in the City Centre.</p> <p>The Committee is asked:</p> <p>(a) To note the contents of the report;</p> <p>(b) To make comments and recommendations regarding any future implementation of Taxi Marshals;</p> <p>(c) To request that Officers explore avenues of funding for any future implementation of Taxi Marshals and report their findings to the General Purposes Licensing Committee.</p>	

7. FEES FOR THE ADDITIONAL LICENSING SCHEME FOR HOUSES IN MULTIPLE OCCUPATION (HMO'S) IN OXFORD 47-48

The Head of Environmental Development has submitted a report which seeks approval for the fees for the HMO licences that result from the City Executive Board's decision to adopt an Additional Licensing Scheme for HMO's in Oxford.

The Committee is asked to approve the fees.

8. UPDATE ON TAXI LICENSING ACTIVITY – APRIL 2010 – AUGUST 2010 49-53

The Head of Environmental Development has submitted a report which informs the Committee of the progress made by the Taxi Licensing Function between April 2010 and August 2010.

The Committee is asked to:

- (a) Note the contents of the report;
- (b) Make comments and recommendations regarding the future work of the Taxi Licensing Function.

9. REVIEW OF SEX SHOP FEE 54-68

The Head of Environmental Development has submitted a report the purpose of which is to review the fee charge for the grant/renewal/transfer of sex shop license.

The Committee is asked:

- (a) To advise on an appropriate level of fee for 2010/11 to be deemed as "reasonable" for the grant and renewal of sex shop licences that covers the costs to administer and enforce such establishments from the options detailed in Paragraph 9.1 of the report;
- (b) To request the Head of Environmental Development in conjunction with the Head of Law and Governance to devise an instalment plan for the payment of the annual fee and attach conditions to such a plan relating to penalties for the non-payment of an instalment;
- (c) To implement a condition on any instalment plan that an applicant must apply for a renewal of the licence in the manner prescribed by the Local Government (Miscellaneous Provisions) Act 1982 schedule 3, Paragraphs 8-11.

10. MINUTES

(a) Minutes of the meeting held on 9th June 2010

69-70

(b) Minutes of the meeting held on 14th June 2010

71-74

11. MATTERS ARISING FROM THE MINUTES

This item is for information only.

12. DATES OF FUTURE MEETINGS

The Committee will meet on the following dates:

Tuesday 1st March 2011

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.